

## Trainer



We are looking for an experienced and enthusiastic Employee Trainer to design, develop, and deliver training programs for our workforce and client workforce. The ideal candidate will have a strong background in training and development, and a passion for helping others grow and succeed. This role involves assessing training needs, helping create instructions materials, and delivering engaging training sessions to enhance employees' skills and performance.

### Skills

The ideal candidate will have excellent communication skills, have the ability to modify training content and methods to suit different audiences and learning styles and excellent organizational skills. They will also need the proficiency in using visual aids and technology to enhance learning.

### Qualifications

- Must graduate from a four-year course
- At least one year of related experience
- Experience in Marketing is an advantage
- Must be willing to work onsite in Ortigas

### Responsibilities

- Training Program Development:
- Assist in designing and developing comprehensive training programs and materials tailored for different roles and departments
- Assist in creating engaging and interactive content, including presentations, handouts, and online modules
- Training Delivery: Conduct training sessions for new hires, current employees, and management on various topics, including job-specific skills, company policies, and compliance
- Use various instructional methods such as lectures, demonstrations, and simulations to enhance learning outcomes
- Evaluation and Improvement:
- Evaluate the effectiveness of training programs through feedback and evolving organizational needs
- Continuously update training materials and methods based on feedback and evolving organizational needs
- Track and report on training outcomes and progress to management

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